

**Summary of the Decisions Taken at the Meeting
of Overview and Scrutiny Committee held on 26 March 2019**

Agenda Item No.	Agenda Item	Decision
5	<p>Show and Tell - Customer Services</p> <p>Geoff Kent – Assistant Director: Customers and Corporate Service.</p> <p>The Committee will receive an overview of the “Customer Services Marathon” which is a project to improve the performance and effectiveness of the Council’s Customer Services function.</p> <p>A briefing note is attached for information.</p>	<p>Resolved</p> <p>(1) That the presentation and briefing note be noted.</p>
6	<p>Show and Tell - Landscape Maintenance Contract</p> <p>Graeme Kane – Chief Operating Officer Ed Potter – Assistant Director: Environmental Services</p> <p>The Assistant Director: Environmental services will give a verbal presentation on the Landscape Maintenance Contract.</p>	<p>Resolved</p> <p>(1) That the presentation be noted.</p>
7	<p>Emergency Planning</p> <p>Richard Webb - Assistant Director- Regulatory Services and Community Safety.</p> <p>The Committee will receive an overview of Emergency Planning and Business Continuity arrangements.</p> <p>The attached Briefing Note provides a summary of our emergency planning and business continuity arrangements and the partnership approach with Oxfordshire County Council.</p>	<p>Resolved</p> <p>(1) That the briefing note be noted.</p>
8	<p>Overview and Scrutiny Committee</p>	<p>Resolved</p>

Agenda Item No.	Agenda Item	Decision
	<p>Annual Report 2018/19</p> <p>Report of Director – Law and Governance (Interim)</p> <p>Purpose of report</p> <p>This report presents the draft Overview and Scrutiny Committee Annual Report for 2018/19.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To consider the draft Overview and Scrutiny Committee Annual report 2018/19</p> <p>1.2 To delegate authority to the Director – Law and Governance (Interim), in consultation with the Chairman of the Overview and Scrutiny Committee, to finalise the areas highlighted in the report prior to its submission to Council</p>	<p>(1) That the draft Overview and Scrutiny Committee Annual report 2018/19 be noted.</p> <p>(2) That authority be delegated to the Director – Law and Governance (Interim), in consultation with the Chairman of the Overview and Scrutiny Committee, to finalise the areas highlighted in the report prior to its submission to Council.</p>
9	<p>Committee Work Programme - 2018/2019</p> <p>Democratic and Elections Officers will give an update on progress regarding subjects raised at previous Committee meetings (appendix 1, attached).</p> <p>The Committee to consider the work programme (appendix 2, attached).</p>	<p>Resolved</p> <p>(1) That the Committee work programme be noted.</p>